

**SMART CITIES CHALLENGE - CALL FOR INNOVATION**

**QUESTIONS AND ANSWERS**

**ISSUED ON: February 27, 2018**

<p>Q1.</p>	<p>The CFI document states that the “The first phase requires the submission of an application by April 24, 2018“, however later in the document it is stated that “Applicants may submit Proposals at any time prior to January 1, 2019 “. Can you please clarify which dates are applicable to the different phases of the process?</p> <p>Also, can you please confirm that the initial submission should follow the format outlined in Section II of the Smart Cities Challenge Applicant Guide, comprising questions 3-20, and that the evaluation criteria and weightings contained therein, are applicable to this CFI? If not, could you please provide details of the submission format?</p>
<p>A1.</p>	<p>The Smart Cities Challenge involves three phases, in advance of selection of winners:</p> <ol style="list-style-type: none"> <li>1. APPLICATION - This first phase requires the submission of an application by April 24, 2018 (the “Initial Application) that, in part, sets out the applicant’s Focus Area, Challenge Statement, planned activities or projects, and other associated requirements (as further described below)</li> <li>2. SELECTION OF FINALISTS - The Second phase involves a jury, appointed by Infrastructure Canada, to select finalists who will be invited to submit a final proposal by Winter 2018/19 the “Final Proposal”).</li> <li>3. FINAL PROPOSAL - Finalists will develop fully-implementable final proposals that outline all design, planning, and project management components of their plans. Each final proposal must present a strong business case with clearly established milestones and measurable outcomes. As final proposals are developed, finalists will also formalize partnerships with organizations that help them implement their projects and will establish project governance structures.</li> </ol> <p>The Call for Innovation is open until January 1<sup>st</sup>, 2018 because the City of Surrey and City of Vancouver want to ensure that Proponents can submit a proposal at any time during the challenge. Submissions provided in advance of April 24<sup>th</sup>, 2018 will help the Cities of Surrey and Vancouver to shape the contents and direction of the Initial Application. Beyond April 24<sup>th</sup> 2018, and provided the Initial Application is approved by the jury, those submitted projects or project components will need to align with the contents expressed in the Initial Application.</p> <p>Proposed Projects and Proposed Project Components are <b>NOT due January 1, 2019; rather the City of Surrey and City of Vancouver will accept responses up until that date.</b></p> <p>More information about the Smart Cities Challenge can be found here: <a href="http://www.infrastructure.gc.ca/plan/cities-villes-eng.html">http://www.infrastructure.gc.ca/plan/cities-villes-eng.html</a></p>

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### Questions and Answers

Q2.	<p>The first phase requires submissions of an application by April 24, 2018, would there be a separate deadline for the Proposed Consulting Services piece?</p> <p>The RFP informs that the deadline to submit responses for the Proposed Projects and Proposed Project Components is due January 1, 2019 but I did not see other deadlines in the response.</p>
A2.	<b>See response to Question 1.</b>
Q3.	<p>The Proposed Projects and Project Components can be submitted throughout 2018 up until Jan. 1, 2019. Regarding the deadline for responses for the Proposed Consulting Services piece, this is not entirely clear.</p> <p>Here is the extract from the RFP:</p> <p><i>Section 3.b) CONSULTING SERVICES</i>  <i>The Cities anticipate the need for various types of consulting services (each, a “Proposed Consulting Service”) to support their Smart Cities Challenge Initial Application and/or Final Proposal, as well as project development and implementation. As such, the Cities’ welcome proposals for any Proposed Consulting Service that may assist with any aspect of the Smart Cities Challenge.</i></p> <p>Since the ‘Application’ (first phase) that you mentioned below is due April 24, 2018 and if we were thinking in submitting a response to assist the Cities’ with that ‘Initial Application’, when would you expected responses for this piece? Or is the timeline open? We are just wondering what timeline are the Cities’ looking at to complete the Initial Application if any consulting proponents were to support this process.</p>
A3.	<b>A response for this support would be best provided as soon as reasonable from a Proponent. This would allow us to assess the offering and determine if the offering would be beneficial in the completion of our "Initial Application". However, the timeline is open as we will be likely working on our "Initial Application" right up until April 24<sup>th</sup>, 2018.</b>
Q4	We’re a BC-based firm (incorporated in BC), although our HQ is in Burnaby. Does this immediately rule us out of consideration as your initiative is Vancouver/Surrey?
A4	<b>No, we are accepting solutions from corporations, consortiums, and individuals both locally and globally.</b>
Q5	Based on the answer to Q4, we currently have a product that we believe would fit well into these 2 focus areas: (i) Healthy Living and Recreation and (ii) Economic Opportunity. Although this product is built, it is constantly being updated with new features added to improve the platform. For eligibility reasons does the project need to be new or can these improvements/additional components qualify?
A5	<b>No, we are accepting solutions that will see continued investment from private firms.</b>